

BCF Assurance timetable

Proposed timeline	Dates (all 2016)
Planning guidance and planning template issued	22 February
Submission 1 BCF Planning Return submitted by HWB areas to DCO teams, copied to the national team. This will detail the technical elements of the planning requirements, including funding contributions, a scheme level spending plan, national metric plans, and any local risk sharing agreement.	2nd March
National team provide analysis of BCF planning returns in a single spreadsheet and send to DCOs and BCMs, highlighting any potential issues in the information provided	7 th March
Feedback from regions, DCOs and BCMs to the national team on any outstanding issues or support needs arising from the first submission. To be coordinated regionally.	16 March
Submission 2 Full BCF plan submitted by HWBs to DCO teams, including BCF Planning Return version 2, which is to be copied to the national team for analysis	21st March
National team provide analysis of BCF planning returns in a single spreadsheet and send to DCOs and BCMs, highlighting any potential issues in the information provided	24 th March
Deadline for regional confirmation of draft assurance ratings for all BCF plans to the national team	6 th April
National calibration exercise carried out across regions to ensure consistency	7 th – 8 th April
Deadlines for feedback from DCO teams and BCMs to local areas to confirm draft assurance status and actions required	11 th April
Submission 3 Final plans submitted, having been formally signed off by HWBs	25th April
Deadline for regional confirmation of final assurance rating to BCST and local area	13 th May
Deadline for signed Section 75 agreements to be in place in every area	30 th June

Key:



Action for regions, DCO teams and BCMs



Action for local systems



Action for the Better Care Support Team



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